

GADAG-BETAGERI, CITY MUNICIPAL COUNCIL

1	Particulars of organization, functions and duties of Public Authority	<p>The Municipal Council of Gadag-Betgeri consists of 35 Councillors elected from the Wards, Nil Councillors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President elected from among the Councillors of the Wards. There is also a Vice-President elected from among the Councillors to exercise such powers delegated to him by the President. The Commissioner/Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, streetlighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum upgradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,</p>
2	Powers and duties of the Officers	<p>(i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) He shall have the powers to grant, give or issue under his signature all licences and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.</p> <p>(iii) He is also empowered to withhold or suspend or withdraw such licences if found to be against the interest of public or the Municipality.</p> <p>(iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the</p>

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		<p>Members of the Council.</p> <p>(v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</p> <p>(vi) He can entered into a contract on behalf of the council.</p> <p>(vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</p> <p>(viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</p> <p>(ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</p> <p>(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</p> <p>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</p> <p>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</p> <p>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</p>
3	<p>The procedure followed in the Decision making process, including channels of supervision and accountability</p>	<p>The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council Gadag-Betageri for Administration approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can</p>

		suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<ul style="list-style-type: none"> i) The Karnataka Municipal Taxation Rules 1966, ii) Karnataka Municipalities (Election of Councillors) Rules, iii) The Karnataka Municipalities (President and Vice president) Elections Rules. iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986 v) The Karnataka Municipalities (Accounts) Rules vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966 vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966. viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966. ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977. x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004 xi) The Karnataka Municipalities (Conditions of Service) Rules 1987 xii) The Karnataka Municipalities Accounts Rules 1965. xiii) Bye-laws to regulate buildings. xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes. xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council. xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities. xvii) Records of Births and Deaths of persons within the Municipalities. xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools,

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		hospitals, post offices, banks, public offices etc.,
6	A statement of the categories of documents that are held by the Municipality or under its control	<p>a) Municipal Assessment Register containing the property details and assessment</p> <p>b) Cash Book Register indicating all receipts and expenditure</p> <p>c) Copies of the sanctioned plan of buildings</p> <p>d) Birth and Death Registers.</p> <p>e) Register of the proceedings of the Municipal Council</p> <p>f) Register containing Assets of the Municipality</p> <p>g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.</p>
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether	A Standing Committee consisting of 11 No. of Councilors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on 7/01/2005 . The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005

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	meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;																																	
9	A directory of its officers and employees	<table border="1"> <thead> <tr> <th>Name</th> <th>Designation</th> <th>Telephone No.</th> </tr> </thead> <tbody> <tr> <td>1. H.B.Bellikatti</td> <td>Municipal Commissioner</td> <td>08372-238907/278504</td> </tr> <tr> <td>2. A.H.Doddamani</td> <td>A E E</td> <td>08372-238907</td> </tr> <tr> <td>3. B.M.Angadi</td> <td>Office Manager</td> <td>08372-238907</td> </tr> <tr> <td>4. Mohasin Mahamad Ali A M</td> <td>Senior Programmer</td> <td>08372-238907</td> </tr> <tr> <td>5. Narayan.V.Nayak</td> <td>Environmental Engineer</td> <td>08372-238907</td> </tr> <tr> <td>6. V.B. Budihal</td> <td>Revenue Inspector</td> <td>08372-238907</td> </tr> <tr> <td>7.B.M. Bikashavatimath</td> <td>Senior S.I</td> <td>08372-238907</td> </tr> <tr> <td>7. R.A. Bolannavar</td> <td>Senior S.I</td> <td>08372-238907</td> </tr> <tr> <td>8. M.B.Sobarad</td> <td>Community Affairs Officer</td> <td>08372-238907</td> </tr> </tbody> </table>	Name	Designation	Telephone No.	1. H.B.Bellikatti	Municipal Commissioner	08372-238907/278504	2. A.H.Doddamani	A E E	08372-238907	3. B.M.Angadi	Office Manager	08372-238907	4. Mohasin Mahamad Ali A M	Senior Programmer	08372-238907	5. Narayan.V.Nayak	Environmental Engineer	08372-238907	6. V.B. Budihal	Revenue Inspector	08372-238907	7.B.M. Bikashavatimath	Senior S.I	08372-238907	7. R.A. Bolannavar	Senior S.I	08372-238907	8. M.B.Sobarad	Community Affairs Officer	08372-238907		
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		10. Veena	JE (Ele)	10,863
		11. K. Satyaveni	FDA	16,431
		12. V.D.Ramagiri	FDA	11,132
		13. P.C.Ghoshi	FDA	11,402
		14. M.B.Sobarad	CAO	9,247
		15. J H I	3 Members	22,800
		16. L I	1 Member	7,504
		17. C O	3 Members	21,273
		18. S D A	15 Members	1,53,227
		19. B C	9 Members	72,264
		20. Driver	9 M	76,095
		21.AWSO	1	11,597
		22.SntSup	2	20,3205
		23.PK	240	18,21,322
		24.Attenders	29	2,49,870
		25.Cleaners	1	10,472
		26.Gardenars	19	1,64,015
		Pump H	104	8,52,397
		Typest	1	8,872
		Anti M	5	41,320
		WM	1	7,929
		Work I	1	11,023
11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;			
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of	SJSRY Progress Report From 01-12-1997 To 31-03-2007		
		Subsidy Programs	Amt allotted	Beneficiaries
		1. M.E	14,13,788	347
		2. DWACUA	9,96,296	90
		3. T.C.G	8,15,000	1840
		4. T & I	14,54,292	764
		5. W.E	40,64,993	25625

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of beneficiaries of such programmes;	6. C.S.C	17,83,334	11080
	TOTAL	1,05,27,703	39746
	SJSRY Progress Report From 01-04-2007To 31-08-2007		
	Subsidy Programs	Amt allotted	Beneficiaries
	1. M.E	-	-
	2. DWACUA	1,25,000	-
	3. T.C.G	-	-
	4. T & I	1,11,000	-
	5. W.E	1,00,000	-
	6. C.S.C	40,000	-
TOTAL	3,76,000	-	
13	Particulars of recipients of concessions, permits or authorizations granted by Municipality	No	
14	Details in respect of the information, available to or held by it, reduced in an electronic form;	Reduced information in an electronic form is available in the following areas:- i) Gadag-Betageri City Municipal Council ii) www.gadag-betagericity.gov.in	
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	The Municipality has the following facilities to help the citizens for obtaining information. Web Site Address : www.gadag-betagericity.gov.in Provided	
16	The names, designations	Name and Desgn Telephone No. Of the PRO/APRO	

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	and other particulars of the Public Information Officers;	& Appellate Authority i) A.H. Doddamani, AEE Asst. Public Relation Officer 9845395590 ii) B.M.Angadi ,OM Public Relation Officer 08372-238907 iii)H.B.Bellikatti ,MC Appellate Authority 08372-238907
17	Such other information as may be prescribed	-No-

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